



Welcome to our Co-working Space

Getting Started



**The Hub
Griffiths Drive
Ashmore Park
Wolverhampton
WV11 2LH**

About Ashmore Park Community Association

Ashmore Park Community Association is a voluntary run registered charity, which has been working for and with the community of Ashmore Park since 1996.

The CA is responsible for the day to day running of The Hub, including room bookings and all operating decisions are made by the committee who meet monthly.

Originally based in Coppice Close, we moved to the Community Centre on Griffiths Drive (next to St Albans Church) in 2006, before relocating to The Hub in June 2014.

Over the years we have supported the local area by putting on an array of events and hosting community meetings. Our buildings have become home to many different groups and agencies running classes & courses in the heart of the community.

Work for yourself, not by yourself!

Co-working means meeting up with like-minded people to work together in a different environment.

Our relaxed community co-working space is ideal for home workers, freelancers, small business owners and entrepreneurs looking for an office style environment without the need for an entire office.

Availability

The space is available 9am - 3pm, Monday - Friday.

There may be some days when the space is unavailable due to it being hired out for private use, we will publish any dates on the website at: the-hub.info/coworking - so please check there!

Costs

We ask that anyone using the space joins Ashmore Park Community Association - this costs £2 per year and there's just a simple membership form to fill in.

Working from the space costs £2.50 per day (regardless of how long you spend here).

Please pay your daily subs at the cafe counter and **make sure you sign in each day**, so we know you're here in the unlikely event of a fire.

Any money generated from the co-working space goes back into the activities that the Community Association runs, directly benefitting local people.

Room Hire at The Hub

The Hub is a multi-purpose building and we have a number of modern, refurbished facilities available to hire at very reasonable rates.

As well as multi-purpose meeting rooms, we also have a large hall, a gym and sports hall, all of which are available for hire.

Our facilities can be used for a wide range of activities, including meetings, seminars, workshops, training, classes, physical activities and children's parties.

For more info about room hire rates speak to someone in the office, or visit our website:

www.the-hub.info/room-hire

Facilities

We have a wide range of facilities available in the building, many of which you can use for no additional cost...

Wifi

Our wifi is provided by City of Wolverhampton Council and is free to access.

1. Connect to 'WCC-WiFi' and wait for the registration screen to appear.
2. Follow the on screen instructions which require you to enter your name & email address, before logging in.
3. Once logged in you have access for 10 minutes in order to check your email and click the confirmation link in the email you will be sent.
4. As soon as you have clicked the link in the confirmation email and confirmed your details, you will be registered on the Wifi network and can use 'WCC-WiFi' in council buildings across the city.

*As this is a public network certain websites (such as those related to gambling & alcohol) are blocked. If you have problems accessing a specific site, email info@ashmoreparkca.org with the details and we can submit a request for the site to be unblocked (which may or may not be successful!).

Power Sockets

Please use the power sockets provided as these are PAT tested and have surge protectors built in, as well as USB sockets for charging mobile devices (pretty nifty!?).

White Board / Flip Chart

We have a portable white board / flip chart which you are welcome to use – if it's not in the room just ask in the café and the volunteers will locate it for you!

Printing & Photocopying

The Library provides printing and photocopying for a small fee – just pop in and ask the Library staff for more info. You can find the staffed hours on here: the-hub.info/library

Tables & Chairs

If you have the need to move tables and chairs, please stick them back where you found them once you've finished for the day!

Bike Racks & Shower Facilities

We have bike racks outside the rear Library door (nearest the car park) for those who want to cycle and you're welcome to use the showers and changing rooms downstairs to freshen up.

Room Hire

As well as the free to use facilities all the spaces you can see are available to hire for meetings, training, conferences etc. For more details, see www.the-hub.info/room-hire.

Local Taxis

Britannia Taxis & Private Hire - 01922 712 999

Wednesfield Radio Cars – 01902 305 333

Follow us online

We're all over social media and you can help us to promote the facility by checking in on Facebook, Swarm etc!

Give us a like, follow, friend etc. in the following places:

Facebook - facebook.com/thehubashmorepark

Twitter - [@ashmoreparkhub](https://twitter.com/ashmoreparkhub)

Instagram - instagram.com/ashmoreparkhub

Email Newsletter - the-hub.info/signup

Website - the-hub.info

Questions, Suggestions etc.

If you've got anything you'd like to ask or suggest, speak to someone in the office or get in touch with us:

Tel: 01902 552 490

Email: info@ashmoreparkca.org